

## Buffalo Club Booking Terms



### Members-Based Club

The Buffalo Club is a not-for-profit, relying on its members volunteer input to operate. We prioritise and subsidize member bookings as a contribution to the life of the club. **Membership** can be purchased at a cost of **\$50 standard**, or **\$30 concession**, yearly. Membership benefits include members' price on drinks, events, and bookings. Members can also stand for, or elect, the club's volunteer committee during the AGM.

### Venue Snapshot

- Booking Fee:** \$150+GST members / \$300+GST non-members; PA and FOH operator included.
- Ticketing:** Bookers supply Door Person and manage ticketing; **No float provided**; No per-ticket fees.
- Upper Hall:** 195 capacity, 75 seated; **Stage:** 3.6m x 3.6m; **No wheelchair access.**
- Lower Bar:** 175 capacity, 30 seated; **Stage:** 3.6m x 2.4m; **Wheelchair access.**
- On Request:** Two-Floor Events, U18 Events, Altered Staging, Fundraising Partnerships.

### General Information

**Upper Hall:** The upper hall is **195 capacity** including guests, accessed from a street facing door, or via a door connecting to the lower bar. The hall does not currently have wheelchair accessibility. The venue is a large space with the capacity for **seated** events of up to **75** people. The upper hall can accommodate alternate arrangements on request. Bookers are expected to help return it to its original arrangement at the conclusion of their event.

**Lower Bar:** The lower bar is **175 capacity** including guests, accessed from a street facing door. The lower bar has wheelchair accessibility. The layout of the bar is a circuit split into several spaces, including a pool room, billiard room, small dance floor, and main stage area. The lower bar can accommodate alternative arrangements on request. Bookers are expected to help return it to its original arrangement at the conclusion of their event.

**Booking Fees: Member booking - \$150.00+GST; Non-Member booking - \$300.00+GST.**

To be paid online via paylink once the booking is confirmed, or on the night if leeway is requested. The club's booking fee is based on our standard fee for the FOH sound tech, with club members splitting the cost with the club 50/50. Fees directly reflect the cost of staffing and are waived for significant in-kind volunteer support.

**Door Sales:** Bookers are responsible for ticketing, running the door, and managing the proceeds. The club does not take any fee from the sale of tickets at events unless otherwise arranged, such as during club fundraisers. The club has a pay square that can be used, but you will need your own Square account. The club encourages having a members price ticket (eg. \$5 off). This is optional but can help with visibility in the monthly newsletter. Member tickets also help support the member-base of the Buffalo Club. The club does not provide a float.

**Volunteers:** The club endeavours to arrange volunteers to help with setup for each booking, particularly for first bookings. If there is not a volunteer on site, please ask the bar staff about the event setup procedure. We encourage members to get in contact if they would like to volunteer for event setup or as glassy, particularly if you regularly attend or book events at the Buff. Contact for volunteering is [deskjockey@freobuffclub.org](mailto:deskjockey@freobuffclub.org).

**Promotion:** The club contributes to promotion via listings on our website, the monthly newsletter, social media, monthly posters, and some contact with Visit Fremantle/Localista/GigList/WAM. Event bookers are encouraged to engage in their own promotion and seek advice where needed. Promo should be emailed to [deskjockey@freobuffclub.org](mailto:deskjockey@freobuffclub.org) at least a fortnight before the event. There is space for physical posters at the club and physical media can be mailed to 54 High Street, Fremantle, 6160.

**Riders:** Each booker, artist, or volunteer is eligible for one rider token redeemed at the bar. Each rider token can be exchanged for one jug of house beer or one other drink. Riders are set with consideration for staff time and venue overheads. Equivalent riders can be negotiated on request.

**Fire Exits:** The back doors to the club are fire exits leading into unlicensed areas. We encourage members to protect the club license by reminding patrons there are no drinks outside, and helping keep fire exits clear of patrons, unless there is a fire.

**Youth Access:** Youth under eighteen need to be accompanied by a guardian when at the club during ordinary events. The club can negotiate all-age events on a case-by-case basis. Fees may differ from those above due to the need to close and de-stock the bar.

### **Accessibility Summary**

**Wheelchair:** The Buffalo Club is an old building with areas for improvement and the upper hall is not wheelchair accessible, something the club aims to address.

**Entry:** The ground floor entry to the venue has a ramp that measures 122cm wide. The entryway is 118cm wide, and there is a side door to access the upper hall staircase that is 80cm wide.

**Staircase:** The upper hall is accessed by a narrow staircase consisting of 28 steps with three bends and a handrail. Steps are 15.5cm high and 100cm wide.

**Upper Floor:** There are areas of uneven flooring on the upper entry hall and a slight step (3cm) leading into the upper main hall.

**Bathrooms:** The lower bathrooms are wheelchair accessible, however, stalls are standard size. There is a short step at the entrance of the upper hall bathrooms.

**Lower Bar:** There are two rail-bounded, wheelchair accessible points on the lower bar.

**Seating:** The venue has plenty of seating, both low chairs and high stools, in the lower bar and upper hall.

**Lighting:** There is low lighting in the stairwell and ambient lighting throughout the venue.

## Setup and Equipment

**Load-In:** Organisers may load in gear anytime during the day before the show. Doors open at 7pm, unless otherwise requested. Sound techs arrive on site at 5.30pm. The club is open from 12pm each day, seven days a week. **Downstairs**, gear can be stored behind the folding table set to the right of the door. If the table is not there, please request help from staff to locate it and position it. **Upstairs**, gear can be stored in the partitioned area to the side of the stage.

**Sound Check:** Soundcheck is by request, at least 48 hours in advance, as many artists choose to only have line checks. Sound check is usually an hour before doors open, approx 6.00pm. Please let your booking volunteer know if you would like a sound check, or if you would like to pass spec sheets to the sound person.

**Sound Tech:** The club arranges one of several in-house sound engineers who are experienced with club equipment. Alternate sound engineers must be approved to use club equipment. The club sponsors certain member events by arranging a volunteer sound tech. Events commonly sponsored are regular weekday events and fundraisers for cause or community benefit.

**Storage:** The club respects members property but can't take responsibility for gear damaged or stolen. We encourage members to store gear in sight lines of staff/artists/volunteers. Please note, we cannot store equipment for an extended period and ask that loadout occurs within 24 hours of the event for the convenience of other members.

**Lighting:** Stage-lighting at the club is basic and we do not currently employ lighting techs. Lighting includes several floods with colored filters and a small number of programmable LED floods. Bookers are free to bring their own lighting if they wish, and to ask bar staff to adjust any venue lighting. Please also utilize the chalkboard signage at the front of the venue. If you see something else that might benefit the ambiance or safety of the venue please bring it to the attention of staff.

**Equipment:** The majority of the Buffalo Club's equipment is donated or purchased via regular fundraising. We cannot guarantee full reliability and do have backup equipment. Please provide our sound techs with spec sheets to support their preparations. Let us know if you have ideas for improvement, or would like to donate some time towards the next fundraiser.

UPSTAIRS	DOWNSTAIRS
<b>MIXER:</b> Behringer X32 Digital Mixer	<b>DESK:</b> Allen & Heath GL3300 Mixer, Alesis MidiVerb4 Effects processor, x2 DBX 160A Compressor, Behringer GEQ1302 Equalizer, x2 Sabine GRQ3101 Equalizer
<b>PAs:</b> x2 Thump 215, Matched Sub beneath stage	<b>PAs:</b> x2 EV-200, x2 JBL JRX100
<b>FOLDBACK:</b> Thump TH-15A, Behringer Eurolive	<b>FOLDBACK:</b> x2 Thump TH-15A, Behringer/Selenium Cab
There is a <b>PEARL EXPORT SERIES</b> and a <b>MAPEX</b> house kit but will need to bring your own snare/cymbals. There is also a house bass cabinet, no head, available.	